



Massage School of Pasadena Enrollment Agreement
350 S. Lake #220 Pasadena, Ca. 91016

Period Covered By This Enrollment Agreement: _____ to _____.
 Course Name: Level II 500 Hours

Name:	DOB:
Address:	City:
Social Security:	Phone #:
Email:	
Start Date:	End Date:

TOTAL OF HOURS TO BE COMPLETED: 250 Hours

The objective of this course is to train and educate the student to become a Massage Therapist. By successfully completing this course, this educational service is represented to lead to certification of the title of **MASSAGE PRACTITIONER**.

STUDENT'S RIGHT TO CANCEL:

The Student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later.

Students have the right to cancel the enrollment agreement at any time during the course. If less than 60% of the course has been completed, a refund will be granted based on (a) the percentage of the course that has been completed, and (b) the amount of tuition that has been paid to date. Prior to the first day of instruction, a full refund will be granted, less the \$100 registration fee. If a student cancels the enrollment agreement prior to completing 60% of the course, a refund will be granted based on the percentage of class

time completed. Students who have completed 60% of the course, or more, are not entitled to a refund. If a student cancels the enrollment agreement on the first day of instruction or within 7 days of enrollment (whichever is later), the student will be entitled to a 100% refund less the \$100 deposit. The enrollment agreement must be canceled in writing. A withdrawal may be effectuated by the student's written notice or by the student's conduct, including but not necessarily limited to a student's lack of attendance. You must complete the Cancellation/Withdrawal form, provided when your enrollment agreement is signed, and mail it or hand it in to the school director. The refund will be calculated based on the postmark date, or the date the form is handed in. Your refund will be made within 30 days of this date. Any outstanding materials must be returned within 7 days of this date, or the full cost of new replacement equipment will be subtracted from the remaining balance. Only tuition is refundable.

If mailed, the Cancellation/Withdrawal form must be mailed to:

MESSAGE SCHOOL OF PASADENA
350 S. Lake Ave. #220 Pasadena, Ca. 91101

MESSAGE SCHOOL OF PASADENA shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

Refund Policy Example for 250-Hour Course

Cost of tuition = \$3000. Divide by 250 hours to get the hourly rate of \$12.00. If you withdraw after having spent 10 hours in class and have already paid the full tuition, your refund would be: \$3000 (tuition) – \$120.00 (10 hours at \$12.00 per hour) = \$2,880. If you withdraw after 89 hours in class, your refund would be: \$3000 – \$1068.00 = \$1,932.00. After you spend 150 hours in class, you have reached 60% of the total class hours and are no longer entitled to a refund.

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIAL EARNED AT OUR INSTITUTION.

The transferability of credits you earn at Massage School of Pasadena is at the complete discretion of any institution to which you may seek to transfer. Acceptance of the certificate you earn in Massage School of Pasadena is also at the complete discretion of the institution to which you may seek to transfer. If the credits, certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some of all your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Massage School of Pasadena to determine if your credits or certificate will transfer.

PRIOR TO SIGNING THIS ENROLLMENT AGREEMENT, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet, relating to the completion rates, placement rates, license examination passage rates, and salaries or wages, prior to signing this agreement.

“I certify that I have received the catalog, School Performance Fact Sheet and information regarding completion rates, placement rates, license examination passage rates and salary or wage information included in the School Performance Fact sheet and have signed, initialed and dated the information provided in the School Performance Fact Sheet.”

Student Initials

THE TOTAL CHARGE FOR THIS PERIOD OF ATTENDANCE IS \$5,600.
THE ESTIMATED TOTAL CHARGE FOR THE ENTIRE PROGRAM IS \$5,752.
THE TOTAL CHARGE THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT IS \$1000.

BREAK DOWWN OF TOTAL FEES, CHARGES, AND EXPENSES:

Registration	\$100	Non-Refundable Fee Program
Tuition	\$5,600	Prorated Upon Course Withdraw. Refer to Refund Provisions
Books	\$140.00	
STRF Assessment	\$12.50	Non-Refundable Student is assessed \$2.50 per thousand dollars of tuition paid (except third party tuition)
Linens	Included	
DVD	Included	

TOTAL FEES, CHARGES, AND EXPENSES: \$5,752.50

STUDENT IS RESPONSIBLE FOR THE AGREED UPON AMOUNT STATED IN THIS AGREEMENT. **THIS AGREEMENT IS LEAGALY BINDING WHEN SIGNED BY THE STUDENT AND ACCEPTED BY THE MESSAGE SCHOOL OF PASADENA.**

LOANS

If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay any amount of the loan plus interest, less the amount of any refund.

If the student is eligible for a loan guaranteed by the federal or state government and the student defaults on the loan, both of the following may occur: The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed to the loan.

The student may not be eligible for nay other federal student financial aid at another institution or other government assistance until the loan is repaid.

Any Questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education:

Physical Address: 2535 Capitol Oaks Drive #400, Sacramento, Ca. 95883
Mail: P.O. Box 9080818 West Sacramento, CA 95798-0818. Ph.: 916-431-6959 Fax: (916) 263-1897
Website: www.bppe.ca.gov.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling toll free (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet Website: www.bppe.ca.gov.

"I understand that this is a legally binding contract. My signature below certifies that I have read, understood and agreed to my rights and responsibilities, and the institution's cancellation and refund policies have been clearly explained to me."

—

Student Signature

Date

School Representative's Signature

Date

b76215. Student Tuition Recovery Fund Disclosures

(a) A qualifying institution shall include the following statement on both its enrollment agreement and its current schedule of student charges:

"You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

1. You are not a California resident, or are not enrolled in a residency program, or
2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party."

(b) In addition to the statement described under subdivision (a) of this section, a qualifying institution shall include the following statement on its current schedule of student charges:

"The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered students who are California residents, or are enrolled in a residency program attending certain schools regulated by the Bureau for Private Postsecondary and Vocational Education.

You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.
4. There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act."

Note: Authority cited: Sections 94803, 94877 and 94923, Education Code. Reference: Section 94923, Education Code.